

# RAYAZ KHAN

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## EDUCATION

CUNY Graduate Center	Manhattan, NY
<b>Master of Arts in Philosophy</b> ( <i>GPA: 3.7</i> )	9/2019 - 6/2024
Courses: i) <i>Criminal Justice, Law, and Morality</i> , ii) <i>AI: Prospects and Perils</i> , iii) <i>Personal and Social Identity</i>	
Molloy College (now Molloy University)	Rockville Centre, NY
<b>Bachelor of Arts in Philosophy</b> ( <i>GPA: 3.9, Minor in Spanish</i> )	9/2014 - 5/2018
Honors Thesis: <i>Metacognition in Migration: Mitigating Demagoguery and Xenophobia</i>	

## PROFESSIONAL EXPERIENCE

Molloy University - Office of Experiential Learning and Community Engagement	Rockville Centre, NY
<b>Assistant Director</b>	4/2025 - Present
<ul style="list-style-type: none"><li>• Serves as primary administrator for GivePulse technology platform available to network of 5,000 users.</li><li>• Collects and analyzes data for assessment and strategic reporting.</li><li>• Liaises with community partner organizations for responding to needs and offering solutions.</li><li>• Develops faculty support for implementing robust community-engaged curriculum.</li></ul>	
Contract Musician Work	6/2016 - Present
<b>Performer</b>	
<ul style="list-style-type: none"><li>• Performs at public and private events, especially for hire across the NY-metro area.</li><li>• Completed invited residency at equity (professional) theatre in Mt. Carroll, IL.</li></ul>	
	6/2024-8/2024
<b>Instructor</b>	
<ul style="list-style-type: none"><li>• Develops individualized lesson plans, serving students ages 4-65 at various levels.</li><li>• Instructed approximately 20 total students on Long Island Studio of Music faculty.</li></ul>	
	3/2021-12/2024
Garden City Pizza	Garden City, NY
<b>Catering Order Processing Assistant</b>	8/2018 - 3/2020
<ul style="list-style-type: none"><li>• Performed thorough nightly reviews of upcoming catering orders input into POS system.</li><li>• Eliminated logistical errors to ensure compliance with customer budgets, allergies, and locations.</li><li>• Conducted customer phone calls to place orders in both English and Spanish.</li></ul>	
Molloy College - Department of Philosophy	Rockville Centre, NY
<b>Undergraduate Research Assistant</b>	3/2016 - 5/2018
<ul style="list-style-type: none"><li>• Copy-edited manuscripts in progress using Adobe InDesign.</li><li>• Processed publishing company permissions requests.</li><li>• Assisted in standard departmental administration.</li></ul>	
Molloy College - Office of Financial Aid	Rockville Centre, NY
<b>Federal Work Study Employee</b>	9/2014 - 3/2016
<ul style="list-style-type: none"><li>• Executed interdepartmental and intra-office tasks such as file and documentation management.</li><li>• Provided administrative support to Assistant Director in processing PLUS and Perkins Loans using Jenzabar database in compliance with FERPA regulations.</li><li>• Floated to other departments within offices of enrollment management to assist special events operations (e.g directing traffic flow) as needed.</li></ul>	